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To: The Chair and Members
of the Procedures
Committee

County Hall
Topsham Road
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Devon
EX2 4QD

Date: 8 November 2021

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PROCEDURES COMMITTEE

Tuesday, 16th November, 2021

A virtual meeting of the Procedures Committee is to be held on the above date to consider the following matters.

Phil Norrey
Chief Executive

A G E N D A

PART I - OPEN COMMITTEE

1 Apologies for absence

2 Minutes

Minutes of the meeting held on 14 September 2021, previously circulated.

3 Items requiring urgent attention

Items which in the opinion of the Chair should be considered at the meeting as a matter of urgency.

MATTERS FOR DECISION

4 Member Development Strategy 2021 - 2025 (Pages 1 - 6)

Report of the County Solicitor: Chief Officer for Legal, Communications and Human Resources, presenting the Member Development Strategy for 2021-2025.

To be presented by Marion Geare (HR Strategy & Performance Manager)

Electoral Divisions(s): All Divisions

MATTERS FOR DISCUSSION

5 Members Allowances and Local Government Association Boards

On the 15 September 2021, the Committee considered a Report of the Chief Officer for Legal, Human Resources and Communications on proposals for amending the Members Allowances Scheme in relation to certain Local Government Association (LGA) commitments.

The Committee noted that the LGA political groups made a number of appointments to other boards and forums of their own volition and it was felt appropriate to apply some consistency in the application of approval of travel expenses to such events as the allowances scheme did not recognise these Boards as an approved duty.

The Committee considered the different appointment mechanisms by each of the political groups for making the appointments and noted the Local Government Association (LGA) Allowances Scheme stated 'travel and subsistence costs for all other meetings should be met by the member's home authority.'

The Committee considered three options, but RESOLVED to adopt option 2 as outlined below;

'that Option 2 (to adopt a similar approach to that of attendance at training events where Members seek approval before they accept the appointment as to whether the Council will pay for the travel expenses for the meetings of the Board. This would be via approval of the budget holder, the Head of Democratic Services, in liaison with the Leader of the Council. Members would be expected to make a case, outline the expected costs and frequency and also demonstrate the benefits to Devon County Council), be adopted'.

However, the Committee also said that the position be reviewed in 12 months time.

Electoral Divisions(s): All Divisions

MATTERS FOR INFORMATION

NIL

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

NIL

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